

Plan of Organization
7th Congressional District Republican Party, North Carolina

ARTICLE I – DISTRICT CONVENTION

1. Call of Convention

- a. A convention of the Seventh Congressional District (“District”) shall be called in every year by the Chairman of the District Executive Committee (“District Chairman”), within the month of April upon twenty (20) days written notice of the time and place for holding the Convention to all Members of the District Executive Committee and to the County Chairmen of all counties, in whole or in part within the District.
- b. At the time of the call of the Convention, the District Chairman shall appoint a Credentials Committee, which will meet and issue its report on Delegates and Alternates certified to that Convention at least three (3) days in advance of the convening of the Convention. All Delegates and Alternates challenged in the report of the Credentials Committee shall be notified prior to the day of the Convention and allowed to present their case to the Credentials Committee prior to the convening of the Convention. The Delegates and Alternates elected in the County Conventions, unless successfully challenged, shall sit as Delegates and Alternates to the District Convention.
- c. In years requiring reapportionment, the District Convention shall be called within dates designated by the Chairman of the State Republican Executive Committee. These conventions are to be held after the General Assembly has completed Congressional redistricting.

2. Convention Action

- a. Each year the District Convention shall adopt a District Plan of Organization, a current copy of which shall be provided to the State Republican Party to be on file at State Headquarters.
- b. In every odd-numbered year, the District Convention shall elect a Chairman, a Vice Chairman, a Secretary, a Treasurer, and such other Officers as may be deemed necessary who shall serve for a term of two (2) years or until their successors are elected.
- c. In every odd-numbered year, the District shall elect one (1) at-large member of the State Executive Committee, plus one (1) additional at-large member for every 8,000 Republicans, or major fraction thereof, registered within the District as of January 1 of that year in accordance with the State Plan of

Organization. Each County in the District with at least 1,000 registered Republicans as of January 1 will be allocated one (1) at-large member of the State Executive Committee. The remaining at-large members will be allocated to each county based on the percentage of the District's registered Republicans as of January 1 residing in that County, rounded to the nearest whole number.

- d. At the odd-numbered year District Convention, each County will be asked to make nominations to fill their allocation of at-large members to the State Executive Committee. If a County does not make nominations to fill its allocation, nominations shall be accepted from the floor, regardless of the County (within the District) in which the nominee resides.
- e. In every Presidential Election Year, the District Convention shall elect Delegates and Alternates to the Republican National Convention and shall nominate a Presidential Elector in accordance with the procedures and requirements set forth in the State Plan of Organization.

3. Credentials

- a. The Chairman and Secretary of the District shall certify election of Officers and at-large Members of the State Executive Committee, elected according to the provisions of Articles I.2.c and I.2.d.
- b. The Chairman and Secretary of the District shall certify the election of Delegates and Alternates to the National Convention, in addition to the Nominee for Presidential Elector, on forms furnished by the State Central Committee.

ARTICLE II – DISTRICT EXECUTIVE COMMITTEE

1. Membership

The District Executive Committee shall be composed of:

- a. The Officers elected at the District Convention
- b. The County Chairmen and First Vice Chairmen for all Counties in which a portion of their Counties is within the District shall be members of the District executive Committee, regardless of whether they, themselves, live in the District.
- c. The District Finance Chairman.

- d. All at-large members of the State Executive Committee who are elected by the District Convention under provisions in Articles I.2.c and I.2.d.

2. Powers and Duties

The District Executive Committee shall:

- a. Set the location of the District Convention.
- b. Encourage qualified candidates for Congress.
- c. Cooperate with the Judicial, Senatorial, and Legislative Executive Committees in encouraging qualified candidates for those offices, especially multi-County Districts.
- d. Approve a Finance Chairman.
- e. Approve the Audit Committee Chairman and Committee members.
- f. Cooperate with the County and State Executive Committees in all campaigns.

3. Meetings

- a. The District Executive Committee shall meet at least each calendar quarter of the year, upon call of the District Chairman after giving 10 days notice to all members of the District Executive Committee by mail.
- b. Twenty-five percent of the members of the District Executive Committee shall constitute a quorum for the transaction of business.

4. Duties of Officers

- a. The District Chairman, with the advice and consent of the District Executive Committee, shall have general supervision of the affairs of the Party within the District.
 - i. The District Chairman shall assist the State Chairman in carrying out State programs, maintain contact with all Counties within the District, and shall be responsible for the proper organization and functioning of those Counties.
 - ii. The District Chairman shall maintain constant liaison with all County Chairmen with regard to a Republican organization in every Precinct

within the District and with Legislative, Senatorial, and Judicial District Chairmen with regard to candidate recruitment.

- iii. In addition, the District Chairman shall furnish, upon request, each County Chairman and each County Executive Committee Officer an accurate and up-to-date list of all County Executive Committee Officers within the District to include title, name, address and zip code. These lists shall be updated periodically to ensure that the latest information is provided to whom it is required to be provided.
 - iv. The District Chairman shall appoint Committee Chairmen. The District Chairman shall be an Ex officio member of all District Committees.
 - v. The District Chairman shall have such other duties as may be prescribed by the State Executive Committee.
- b. The Vice Chairman shall be Chief Assistant to the District Chairman and shall act as Chairman in the absence of the Chairman.
- i. The District Vice Chairman shall maintain liaison with the County Vice Chairmen throughout the District (where applicable).
 - ii. The District Vice Chairman shall have other duties as may be prescribed by the District Executive Committee.
 - iii. The District Vice Chairman shall be an Ex officio member of all District Committees unless otherwise designated.
- c. The Secretary shall keep all minutes and records and shall maintain a roster of all Officers of the Counties within the District.
- d. The Treasurer shall receive and disburse all funds for Party expenditures pursuant to the duty given by the District Executive Committee and will make a financial report to all District Executive Committee meetings. The Treasurer shall fulfill all financial reports and obligations required under state and federal election laws.

5. Vacancies and Removals

- a. Vacancies due to death, resignation, discontinuance of residency within the District, removal of any Officer of the District Executive Committee pursuant to the procedures of the State Plan of Organization, or for any other reason, shall be filled by the remaining members of the District Executive Committee at the next officially called District Executive Committee meeting.

- b. Any voting member of the District Executive Committee who is absent from three consecutive meetings shall have automatically resigned from the District Executive Committee.
- c. Any member or Officer of the District Executive Committee may be removed pursuant to the procedure set forth in the State Plan of Organization. Such removal may be appealed to the State Central Committee within 20 days and their decision shall be final.

6. Committees

Unless otherwise specified, members of the District Executive Committee shall fill the positions of the Committee Chairman and members.

a. District Finance Committee

The District Finance Chairman shall serve as Chairman of the District Finance Committee, which shall be composed of the Finance Chairmen of all the Counties within the District, the District Chairman, and the District Treasurer, plus 3 additional members who live within the District to be elected by the members of the District Finance Committee. Other Officers of the District Finance Committee as may be deemed necessary may be elected by and from the members of the District Finance Committee. This Committee shall cooperate with the State Finance Committee and with County Finance Committees in all fund-raising efforts.

b. Planning Committee

This Committee is responsible for preparing the District's Strategic Plan, including an expense budget, and for coordinating its implementation by all elements of the District Executive Committee. The District Treasurer shall be a member of this Committee.

c. Candidate Development and Support Committee

This Committee is responsible for identifying and developing highly qualified Republican candidates for State and National offices.

d. Audit Committee

An Audit Committee, composed of a Chairman and up to two (2) additional members, shall be appointed by the District Chairman and approved by the District Executive Committee. The Audit Committee shall conduct a yearly audit of the financial records of the District Executive Committee and report such audit results to the District Executive Committee. The Chairman and

members of the Audit Committee shall not be Officers of the District Executive Committee.

ARTICLE III – ADOPTION, AMENDMENTS, AND AUTHORITY

1. Adoption and Amendments

a. Adoption of the District Plan of Organization

- i. The District Convention shall adopt a District Plan of Organization at each annual Convention.
- ii. A majority vote of the Delegates present and voting at an annual District Convention shall adopt the District Plan of Organization.
- iii. If a District Plan of Organization is not adopted at an annual Convention, the District Plan of Organization in effect immediately prior to the District Convention will control and remain in full force and effect.
- iv. Any proposed District Plan of organization, or amendment to the prior year's District Plan of Organization must be mailed to the membership of the District Executive Committee at least 30 days prior to the convening of the District Convention; provided, however, that the District Plan of Organization in effect immediately prior to the District Convention does not have to be mailed to the membership of the District Executive Committee, even if this District Plan of Organization will be put forth at the annual District Convention.
- v. Excluding the current District Plan of Organization, any proposed District Plan of Organization or amendments to the current District Plan of Organization not mailed to the District Executive Committee 30 days prior to the convening of the District Convention must receive a 2/3 vote of the delegates present and voting at any District Convention for adoption.
- vi. The following must receive a 2/3 vote of the Delegates present and voting at the District Convention to be approved and adopted:
 - a) Any amendment proposed from the Convention floor seeking to amend a proposed Plan of Organization that was mailed to the District Executive Committee in accordance with Article III (1) (a) (iv).

- b) Any amendment proposed from the Convention floor seeking to amend an amendment to the current Plan of Organization that was mailed to the District Executive Committee in accordance with Article III (1) (a) (iv) (i.e. an amendment to the mailed, proposed amendment).
- b. The District Executive Committee may amend this Plan of Organization upon a 2/3 vote after providing ten (10) days notice of the meeting advising District Executive Committee members regarding the substance of the proposed amendment(s) and provided a quorum is present.
- c. The District Plan of Organization must remain consistent with the State Party Plan of organization.
- d. When the District Plan of Organization is silent on an issue or topic, the State Plan of Organization shall be followed.

2. Authority

- a. Parliamentary Authority. The current edition of Robert's Rules of Order, Newly Revised shall govern the conduct of all District Executive Committee meetings and all District Conventions, except when inconsistent with this Plan of Organization or Convention Rules properly adopted.
- b. Gender and Number. The masculine pronoun or title herein includes the feminine and singular includes plural, whenever appropriate.

ARTICLE IV – EFFECTIVE DATE

A Plan of Organization, as amended, shall become effective and shall supersede all prior District Plans of Organization and such other District rules or procedures, except as specifically noted, immediately following the District Convention or District Executive Committee meeting in which the Plan of Organization or amendment to the Plan of Organization thereto was approved and adopted it. The adoption of any new Plan of Organization or amendment to a Plan of Organization shall not invalidate any action previously taken in accordance with the rules or Plan of Organization then in effect.

Adopted at the N.C. 7th Congressional District Republican Party Convention on Saturday, April 17, 2010 in Wilmington, N.C.